

# Lawhitton Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business.  
**Agenda for the Annual Parishioners and Annual General meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 19<sup>th</sup> May 2026 at 7:30pm**

- 01/05/26 Election of Chairman and Vice Chairman**  
**01.01** To receive nominations for Chairman and to receive the Chairman's declaration of acceptance of office form  
**01.02** To receive nominations for Vice Chairman and sign the declaration of acceptance of office form.
- 02/05/26 Welcome and Apologies for absence**
- 03/05/26 Public Participation.**  
Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes (3 mins per person).
- 04/05/26 Declaration of Interest**  
**2.1 Register of Interests (ROI).** Councillors to update as required. **2.2 Personal Interests (PI).** Councillors must declare any personal interest in items on the agenda and their nature. **2.3 Disclosable Pecuniary interest (DPI).** Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 05/05/26 Approval of previous Minutes:**  
Minutes from the meeting held in Month 2026 to be agreed and signed as a true record.
- 06/05/26 Reports from CCC Parsons**
- 07/05/26 Parish council - Matters arising:**  
**07.01** Village Hall  
**07.02** Pesticide/Weed Treatment  
**07.03** Grass Cutting  
**07.04** AGAR:  
07.05.1 To confirm arrangements for Lawhitton Parish Council internal audit.  
07.05.2 To approve and sign the Certificate of Exemption from limited assurance review.  
07.05.3 To approve and sign - Summary of Receipts & Payments for the year ended 31/03/26  
07.05.4 To agree and approve the Fixed Asset Register for the year ended 31st March 2026.  
07.05.5 To agree and approve the Fixed Asset Risk Assessment for the year ended 31st March 2026.  
07.05.6 To note the Annual Return Explanation of Variances
- 08/05/26 Planning: Nothing at present**  
**08.01** Planning Applications:  
**08.02** Planning Decisions:  
**08.03** Planning Appeals
- 09/05/26 Updates on matters from the last meeting:** Vas update, Fire Hydrants
- 10/05/26 Finance:**  
**10.01** To approve payments:- Hmrc, Paye, Website fees, insurance.  
**10.02** Parish Council receipts:- Precept, CIL  
**10.03** Bank reconciliation for approval for March, April 2026
- 11/05/26 Matters brought forward by the Chairman**
- 12/05/26 Matters brought forward by the Councillors**
- 13/05/26 Clerks Report:**
- 14/05/26 Minor Matters and Items for Future Agenda**  
Each Councillor can use this opportunity to report minor matters or to raise items for future agendas.
- 15/05/26 Date of next meeting: Tuesday 21<sup>th</sup> July 2026 at 7.30pm**
- 16/05/26 Meeting Closure:**

**End of formal business**

Clerk: Mrs. Clarke

Date: 12<sup>th</sup> May 2026