

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business. Agenda for the meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 14th January 2025 at 7:30pm.

Members of the public are welcome to the meeting.

Agenda.

- 01/11/25 Apologies for absence.
- 02/11/25 Declarations of interest for items on the agenda:
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/11/25 Public participation period (limited to 3 mins per person)
- 04/11/25 Reports from Councillors: Cllr Parsons
- 05/11/25 Minutes of the last meeting of Tuesday 12th November 2024 and additionally the minutes from the meeting on the 10th December 2024 to be approved and signed.
- 06/11/25 Matters arising:-
6.1 - Change of meeting dates
6.2 - Defibrillator
6.3 - Dog waste bins
- 07/11/25 Updates on matters from the last meeting:
- 08/11/25 Planning - No new planning applications.
- 09/11/25 Finance
9.1 - Payments /Cheques for authorisation, HMRC, Salary.
9.2 - Current Balances
9.3 - Bank reconciliation
9.4 - Administrative update
- 10/11/25 Matters brought forward by the Chairman:
- 11/11/25 Matters brought forward by Councillors:
- 12/11/25 Correspondence received/clerks report:
- 13/11/25 Date of next meeting: Tuesday 18th March 2025.
- 14/11/25 Meeting close:

LAWHITTON PARISH COUNCIL.

www.lawhittonpc.org.uk

Minutes of the meeting held at Lawhitton Parish Council on Tuesday 14th January 2025 at 7:30pm.

Members Present: Cllr A. Steven (Chair) Cllr J. Perry, CCC A. Parsons
Cllr L. Chudleigh, Cllr L. Hunt, Cllr M. King
Mrs A Clarke (Clerk) No members of the public attended.

The meeting commenced at 7:30 pm

01/1/25 Apologies for absence were received from Cllr T. Bastard.
02/1/25 There were no declarations of interest for any items on the agenda:
03/1/25 There was no Public participation period due to no public attendance
04/1/25 The reports from Cllr Parsons:-

Launceston Refuse Transfer Station (RTS): The RTS has reopened with full services (including DIY waste, paper, cans, plastics, and upholstered furniture). However, a new booking system (30-minute slots via the Cornwall Council website or phone) will be implemented from January 2nd, 2025. This decision has been met with local dissatisfaction, queuing issues.

Cornwall Council want all airbnb, B&B to pay for commercial waste at £5 a week, this is being monitored as many of these entities are not fully occupied year round.

Adult Education Centre Closures: A consultation is underway regarding the potential closure of seven adult education centres in Cornwall, including Launceston. East Cornwall would be disproportionately affected. Students at closing centers would be supported to continue their studies via alternative methods (nearby centers, online learning, or other providers).

Car Park Leasing: Cornwall Council is consulting on leasing several car parks in Launceston (Pannier Market, Castle Street, and Walk House) to third-party organisations like Cormac. Concerns exist about potential surveillance cameras and 25-hour charging, and the town council has expressed interest in tendering. Local representatives oppose private leasing, advocating affordable parking.

Newquay Airport: Plans to transfer Newquay Airport to a preferred partner are facing technical issues, delaying discussions and planned meetings. Cornwall Council remains committed to developing the airport and estate.

Devon and Cornwall Devolution/Mayoral System: Discussions about a potential Devon and Cornwall devolution deal have reignited debate about introducing a mayor. Concerns exist about potential unequal distribution of funds favoring urban areas over rural ones. The public previously rejected a mayoral system for Cornwall.

Upcoming Council Meeting: A motion has been tabled for the next full council meeting on January 21st with regards to Plusha, and a planning policy update is also available as the Planning reforms from the new government, all neighbourhood plans will not hold any weight. The council needs to build 4700 houses a year.

In Lawhitton, a radar test was undertaken and it was ascertained that speeds through Lawhitton were low, the full details will be provided in the near future.

05/1/25 Minutes of the last meeting of Tuesday 12th November 2025 and the meeting on the 10th December 2025 were approved and signed.

06/1/25 Matters arising:-

6.1 - Change of Meeting Dates - 2025, were discussed and it was agreed to move the meetings to the third Tuesday in the month. The new dates will appear on the website and are as follows:-
18th March, 20th May, 15th July, 16th September, 18th November.

6.2 - Defibrillator was discussed, the village hall is taking this over and the clerk will pass any details across to Cllr Hunt and Cllr King.

6.3 Dog Waste Bins, as Cllr Hunt has been emptying these, but can no longer continue to do this, it needs to be placed on the Biffa contract along with the other one. The clerk will follow this up. Cllr Parsons provided contacts for the clerk to use.

- 07/1/25 Updates on matters from the last meeting: Campervan, the chair has recently had a discussion with the owner on this.
- 08/1/25 Planning - No new planning applications.
- 09/1/25 Finance - Payments, Cheques for authorisation - clerks paye. Current balances were provided along with a bank reconciliation from November. The banking changes have yet to be carried out.
- 10/1/25 Matters brought forward by the Chairman:
- 11/1/25 Matters brought forward by Councillors: Cllr King, potholes in particular Bulsworthy Lane, where they have been laying tarmac in new laybys but not dealing with the potholes. Cllr Chudleigh indicated that the potholes that were mended have re-appeared within 6 months. Cllr Parsons indicated that they had used the highly anticipated new Dragon machine on these. Cllr King mentioned the road from Launceston to Tavistock in particular where lorries are starting to park, causing problems with visibility.
- 12/1/25 Clerks report: updating the council on some cyber security matters. As per the financial regulations, all computer logins have been made available to the chairman. The clerk would like to receive photographs from parishioners, that may be used on the website if you have any please contact the clerk.
- 13/1/25 Date of next meeting will be on Tuesday 18th March 2025.
- 14/1/25 The meeting closed at 21:04pm

Chair.....

Date.....

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business.

Agenda for the meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 18th March 2025 at 7:30pm.

Members of the public are welcome to the meeting.

Agenda.

- 01/03/25 Apologies for absence.
- 02/03/25 Declarations of interest for items on the agenda:
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/03/25 Public participation period (limited to 3 mins per person)
- 04/03/25 Reports from Councillors: Cllr Parsons
- 05/03/25 Minutes of the last meeting of Tuesday 14th January 2025 to be approved and signed.
- 06/03/25 Matters arising:-
6.1 - Banking
6.2 - Standing Orders - update
6.3 - Potholes
- 07/03/25 Updates on matters from the last meeting:
- 08/03/25 Planning - PA25/00664 | Proposed new single storey rear extension, new front porch, internal alterations and associated works. Fairways Lawhitton Launceston Cornwall PL15 9NQ
- 09/03/25 Finance
9.1 - Payments /Cheques for authorisation, HMRC, Salary.
9.2 - Current Balances
9.3 - Bank reconciliation 6th Jan £1809.76
9.4 - Administrative update - vat
- 10/03/25 Matters brought forward by the Chairman:
- 11/03/25 Matters brought forward by Councillors:
- 12/03/25 Correspondence received/clerks report:
- 13/03/25 Date of next meeting: Tuesday 20th May 2025.
- 14/03/25 Meeting close:

LAWHITTON PARISH COUNCIL.

www.lawhittonpc.org.uk

Minutes of the meeting held at Lawhitton Parish Council on Tuesday 18th March 2025 at 7:30pm.

Members Present: Cllr A. Steven (Chair) Cllr J. Perry
Cllr M. King Cllr R. Robinson
Cllr T. Bastard
Mrs A Clarke (Clerk) No members of the public attended.

The meeting commenced at 7:30 pm

- 01/03/25 Apologies for absence were received from Cllr L. Chudleigh, Cllr L. Hunt
- 02/03/25 There were no declarations of interest for any items on the agenda:
- 03/03/25 No Public participation.
- 04/03/25 There were no reports from Cllr Parsons.
- 05/03/25 The Minutes of the last meeting of Tuesday 14th January 2025 were approved and signed.
- 06/03/25 Matters arising:-
- 6.1 - Banking - Due to ongoing difficulties, the chair had spoken to the bank and a number of old names are going to be removed from the accounts and new ones added this was proposed by Cllr Perry and seconded by Cllr King. This was approved by the rest of the council. The chair informed the council he has changed the address for contact and correspondence, which the council also approved.
- 6.2 - The updated standing orders were approved and signed after being proposed by Cllr. Steven and seconded by Cllr Robinson
- 6.3 - Potholes. There appear to be a large amount of potholes in the whole of the village and a lack of white lines throughout. A number of people have had various dilemmas with tyres and vehicles due to this. The clerk will contact the council over this.
- 07/03/25 Updates on matters from the last meeting: The Biffa contract has been extended to cover the Dog bin in the village, the first collection being this week. It will be the same charge as the current one at Stourcombe. However they expect to see an increase in the charge in the year 25-26.
- The campervan - no change
- 08/03/25 Planning - PA25/00664 After viewing the documents and a discussion it was proposed by Cllr Bastard and seconded by Cllr Perry that we support the application.
- 09/03/25 Finance - Payments /Cheques for authorisation, HMRC, Salary. The Current Balances and the Bank reconciliation showing the balance on the accounts at the 6th Jan £1809.76. An Administrative update was provided.
- 10/03/25 Matters brought forward by the Chairman: Noise awareness issue was discussed.
- 11/03/25 Matters brought forward by Councillors: Cllr King had picked up the required forms sent from Cornwall County Council to Launceston Library and a number of these were filled in at the meeting.
- 12/03/25 An update on correspondence and emails received was provided by the clerk.
- 13/03/25 The date of next meeting: Tuesday 20th May 2025.
- 14/03/25 The meeting closed at 21:14pm

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the Annual General Meeting of Lawhitton Parish Council for the purpose of transacting the following business to be held at the Village Hall on Tuesday 20th May 2025 at 7:30pm.

Members of the public are welcome to the meeting.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances).

- 01/05/25 **Election of Chairman and Vice Chairman**
1.1 To receive nominations for Chairman and to receive the Chairman's declaration of acceptance of office form
1.2 To receive nominations for Vice Chairman and sign the declaration of acceptance of office form.

Agenda.

- 02/05/25 Apologies for absence.
- 03/05/25 Declarations of interest for items on the agenda:
3.1 Register of Interests (ROI). Councillors to update as required
3.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
3.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 04/05/25 Public participation period (limited to 3 mins per person)
- 05/05/25 Reports from Councillors: Cllr Parsons
- 06/05/25 Minutes of the last meeting of Tuesday 18th March 2025 to be approved and signed.
- 07/05/25 Matters arising:-
7.1 - Register of Interests to be updated
7.2 - Community Space
7.3 - Set dates for the review of Financial Regulations, Code of Conduct Code of conduct, Training and Development Policy, Complaints procedure.
7.4 - To confirm Insurance Policy – circulated separately
- 08/05/25 Updates on matters from the last meeting:
- 09/05/25 Planning -
- 10/05/25 Finance - Annual Return
10.1 Update on the Internal Audit.
10.2 To approve Part 1 Annual Governance Statement 2024/25
10.3 To approve Part 2 Accounting Statements 2024/25
10.4 To sign Certificate of Exemption stating that during 2024/25 the higher of the authority's income for the year or gross annual expenditure did not exceed £25,000.
To note the date for public inspection.
10.5 Payments /Cheques for authorisation, HMRC, Salary.
10.6 Current Balances and Bank reconciliation
10.7 Administrative update
- 11/05/25 Matters brought forward by the Chairman:
- 12/05/25 Matters brought forward by Councillors:
- 13/05/25 Correspondence received/clerks report:
- 14/05/25 Date of next meeting: Tuesday 15th July 2025.
- 15/05/25 Meeting close:

Lawhitton Parish Council Meeting

Minutes of the meeting held at the Village Hall on
Tuesday 20th May 2025 at 19.30pm

Members Present: Cllr Steven (Chair) Cllr King
Cllr Hunt Cllr Chudleigh
Cllr Bastard
Mrs A Clarke (Clerk) 6 Member of the public

Public Participation

Concerns were raised regarding the visibility of agendas on the parish notice board. The agenda had been posted on the website. Clerk to explore using social media for wider notice distribution.

01/05/25 Election of Chairman and Vice Chairman. The current Chair confirmed willingness to continue in the role. Proposed by: Cllr. King and Seconded by: Cllr Chudleigh. The Chairman's Declaration of Acceptance was signed. There was no nomination was confirmed for Vice-Chairman. It was noted that with six serving councillors, the role of Vice Chair may be non-essential but helpful for cover when needed.

02/05/25 Apologies for absence. Received from: Cllr Robinson , Cllr Perry, County Cllr Parsons who sent a report in lieu of attendance due to a clashing meeting in Lesant.

03/05/25 There were no declarations of interest for items on the agenda:

04/05/25 Public participation period this was around two situations:

1. Traffic and Road Safety Concerns – Bulsworthy Lane, Polson Junction and Surrounding Routes

Parishioners raised serious concerns regarding excessive traffic, particularly HGVs and agricultural vehicles using local lanes as shortcuts (Bulsworthy lane to Polson). Specific issues included: Structural concerns over a small bridge under frequent heavy use. Repeated instances of speeding, especially near Polson junction. Road and verge damage, including spillages (animal waste/fertiliser) allegedly from abattoir vehicles. Visibility hazards, corner-cutting, and near-misses— one resulting in a written-off vehicle. Reports of unacknowledged incidents, including an injury-causing accident involving a Cormac vehicle.

The Polson junction and Swarthy Lane were identified as high-risk areas, with calls for: Speed limit reductions to 30mph. 'No Right Turn' restrictions for certain vehicle movements. Greater enforcement of existing weight and speed restrictions. Improved signage, physical traffic calming, and better vegetation management (e.g., hedge cutting along A388). Residents expressed frustration at the lack of Highways enforcement and concern over future housing developments worsening the situation. The existing lane was described as single-track and unsuitable for increased traffic.

Clerk to forward photographic evidence to Highways and request a structural and usage assessment of the bridge. Formal correspondence with Cornwall Council Highways to address: Speed limit enforcement and reassessment (Swarthy Lane and Polson junction). Feasibility of new restrictions and improved road layout. Weight limit enforcement (including referral to National Highways). Request update on proposed junction improvements and any available timelines. Matter to be added to the next agenda for further discussion. Council to compile and submit resident evidence (including CCTV footage) to support the case.

2. Village Green / Community Space Project

Despite housing development delays, a resident-led group has been formed to progress the village play area project. Traffic impact from the nearby development is currently minimal. Financial support remains secured via the Wind Turbine Committee, previously approved by the Parish Council. The new group has appointed a Chair and Secretary; no Treasurer is required as the group does not directly handle funds. Equipment and Layout: The original plan includes a picnic bench, accessible swing, climbing frame, and see-saw. Due to updated health and safety guidance, fencing (approx. 1m post-and-rail) will be required along areas adjacent to the new housing. The see-saw may be removed to accommodate this. Maintenance and Safety: Ten years of annual ROSPA inspections were included in the original quote, though costs may be reduced by using alternative suppliers. Equipment will be timber-based and low-impact, designed to degrade naturally at end of life. Supplier: Caledonia Play, based in Scotland, who have visited the site and are willing to collaborate with local volunteers to reduce costs.

Next Steps: Group to re-engage with Caledonia Play for an updated quote incorporating fencing. Prepare a basic plan/sketch for Council review and approval. Ensure installation proposals remain within the defined village green boundary. Clerk to check for existing land registry records or diagrams confirming village green boundaries. Council will review the updated quote and layout once submitted.

05/05/25 Reports from Councillors: Cllr Parsons

Election and Council Induction: Following the 1st May Cornwall Council elections, the Councillor expressed gratitude for continued support and has since commenced formal induction and mandatory training, including planning and code of conduct modules. **New Council Administration:** The new administration is a coalition of Liberal Democrats and Independents. Key appointments include: Chairman: Rob Nolan Leader: Leigh Frost Deputy Leader: Adam Paynter, Cabinet Members: Cllrs Jim McKenna, Hilary Frank, Tim Dwelly, Sarah Preece, Loic Rich, Peter La Broy, Dan Rogerson, and Thalia Marrington (portfolios pending). The Reform Group, despite being the largest, abstained from nominations and votes.

Plusha Junction Update:

A meeting with Lee Quinney and the project manager confirmed ongoing collaborative efforts between Cornwall Council and National Highways to re-evaluate options for a grade-separated junction at Plusha. A business case will be developed for Department for Transport funding.

Local Highway Concerns:

Visibility issues at the Stourscombe junction have been raised again; the Highways Steward has been asked to inspect and arrange verge maintenance.

Bus Service Changes (Routes 12 and 76):

The recent restructuring of these routes into three segments—combining commercial and subsidised elements—has led to inconvenience for users, particularly affecting the previously well-used Bude to Plymouth service. Though the provider cites low full-route usage as justification, the changes have been unpopular locally due to added cost, delays, and transfers. Efforts are underway, in collaboration with Cllrs Adam Paynter and Andrew Long, to reverse or amend the decision.

06/05/25 Minutes of the last meeting of Tuesday 18th March 2025 were approved and signed.

07/05/25 Matters arising:-

7.1 - Register of Interests to be updated To be reviewed and updated post-election. New forms expected imminently.

7.2 - Community Space - as per the public participation above.

7.3 - Dates for the review of policies, proposal to address one document per meeting to support audit compliance. Clerk to distribute summaries and delegates may read sections individually for manageability.

7.4 - To confirm Insurance Policy – Confirmation of renewal at £214. It was highlighted that some matter maybe overpriced the clerk will investigate.

08/05/25 Updates on matters from the last meeting: Forms were submitted collectively for the elections.

09/05/25 Planning - Planning: No new applications requiring review. Prior approvals, including door replacements and residential construction, were confirmed.

10/05/25 Finance - Annual Return Finance and Audit: Auditor has requested minor adjustments to the cash book and PAYE entries. VAT council must determine whether to continue separating VAT for reclaim or consolidate for simplified reporting. Last VAT reclaim was minimal (£68). Annual Return and supporting documents are being finalised.

Update on the Internal Audit. Email and .gov.uk Domain Compliance: Due to audit requirements, the council must now use official .gov.uk email addresses. Proposal: Purchase a domain for approx. £32 annually (inc. mandatory security). Initially, the Clerk's email will be official; councillors to follow in due course.

Current Balances and Bank reconciliation End of March balance: £1,131.06 End of April balance: £4,304.06 (following receipt of the first half of the precept).

11/05/25 Matters brought forward by the Chairman: The bank mandate seems to be mostly in order with signatures confirmed Once the mandate clears, full online banking access is expected to follow. Cheque books are still in use until online access is finalised.

12/05/25 Matters brought forward by Councillors: Council discussed a recent road incident near Laverne Crossroads. Discussion on recent enforcement matters, including unauthorised camp

13/05/25 Correspondence received/clerks report: raised in finance

14/05/25 Date of next meeting: Tuesday 15th July 2025.

15/05/25 Meeting closed.

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business. Agenda for the meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 15th July 2025 at 7:30pm.

Members of the public are welcome to the meeting.

Agenda.

- 01/07/25 Apologies for absence, Cllr Chudleigh.
- 02/07/25 Declarations of interest for items on the agenda:
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/07/25 Public participation period (limited to 3 mins per person)
- 04/07/25 Reports from Councillors: Cllr Parsons
- 05/07/25 Minutes of the last meeting of Tuesday 20th May 2025 to be approved and signed.
- 06/07/25 Matters arising:-
6.1 - Village Green
6.2 - Policy updates, Information Technology, Code of Conduct
6.3 - Audit 2025 – 2025
6.3.1 To approve and sign the Certificate of Exemption from limited assurance review.
6.3.2 To approve and sign the Summary of Receipts and Payments for year ended 31st March 2025.
6.3.3 To agree and approve the Fixed Asset Register for the year ended 31st March 2025.
6.3.4 To note the Annual Return Explanation of Variance.
- 07/07/25 Updates on matters from the last meeting:
- 08/07/25 Planning - No new planning applications.
- 09/07/25 Finance
9.1 - Current Balances, bank reconciliation, budget update.
9.2 - Payments for authorisation, HMRC, Salary, auditor, website.
- 10/07/25 Matters brought forward by the Chairman:
- 11/07/25 Matters brought forward by Councillors:
- 12/07/25 Correspondence received/clerks report:
- 13/07/25 Date of next meeting: Tuesday 16th September 2025.
- 14/07/25 Meeting close:

Lawhitton Parish Council Meeting

Draft -Minutes of the meeting held at the Village Hall on **Tuesday 15th July 2025 at 7:30pm.**

Members Present: Cllr Steven (Chair) Cllr King
Cllr Bastard Cllr Parsons
Mrs A Clarke (Clerk) 0 Member of the public

01/07/25 Apologies for absence were received from Cllr Chudleigh, Cllr Hunt, Cllr Robinson, Cllr Perry

02/07/25 There were no declarations of interest for items on the agenda:

03/07/25 There was no public participation due to no attendance.

04/07/25 Reports from Councillors: Cllr Parsons

Bus Services: Cllr Parsons reported on concerns regarding local bus services, particularly the route running from Launceston to Bude via Stoke, Saltash, Plymouth, and Callington. This is described as the busiest route in the area. There are concerns that if this well-used route cannot operate without subsidy, there is little hope for other less frequent services. The Launceston to Bude section struggles with low passenger numbers, the withdrawal of bus services would isolate residents, particularly affecting one or two people in each village who rely heavily on public transport.

Planning Matters: Cllr Parsons noted an increase in planning applications, particularly Permission in Principle (PIP) applications, which are less expensive than pre-application advice. There is concern about the volume of applications for developments of less than ten houses. Discussion took place regarding the government's approach to planning and the pressure on Cornwall Council. Planning officers are under significant pressure, and parish councils have limited ability to challenge supportive planning officer recommendations.

Solar Farms: Cllr Parsons acknowledged there may be appropriate locations for them, particularly on less productive or wet land.

Neighbourhood Development Plans: Monetary thresholds for development have increased to approximately £4,500. This has effectively made neighbourhood development plans less effective as a planning tool. Cllr Parsons cited Launceston's neighbourhood development plan as an example, where a tight plan with designated green areas was undermined by a successful appeal, making the time and effort invested appear wasteful.

Highways and Road Safety: Ongoing concerns were raised about road conditions and safety, particularly regarding hedge cutting and maintenance. The A388 was highlighted as being increasingly busy and dangerous, with suggestions that the speed limit should be reduced from 60mph to 50mph. Concerns were raised that this might lead to inappropriate overtaking manoeuvres. There is frustration that this end of Cornwall receives less investment compared to areas around Newquay, despite the A388 being a crucial north-south link.

05/07/25 Minutes of the last meeting of Tuesday 20th May 2025 were approved and signed.

06/07/25 Matters arising:-

6.1 Village Green The council will monitor the situation and defer any substantive decisions to a future meeting in September. Other issues were discussed, including the status of several vehicles parked on the green. Enforcement have checked land registry and confirmed at least one vehicle is not abandoned and that the underlying ownership supports the current arrangements. It was noted that enforcement action is complicated by the green's status and overlapping rights.

6.2 - Policy updates: The Code of Conduct and Information Technology was discussed, noting it was last updated in 2012. The policy updates were reviewed and considered acceptable. Website improvements were discussed, including the addition of PDFs to the website over the August period.

6.3 - Audit 2025 – 2025

6.3.1 The Certificate of Exemption was presented and signed by the Chairman and Clerk.

6.3.2 The Summary of Receipts and Payments for year ended 31st March 2025 was signed by the Chairman and Clerk

6.3.3 The Fixed Asset Register for the year ended 31st March 2025 will be provided to the councillors.

6.3.4 The Annual Return Explanation of Variance was noted.

07/07/25 Updates on matters from the last meeting: See Cllr. Parsons report earlier.

08/07/25 Planning - No new planning applications.

09/07/25 Finance

9.1 - The Current Balances, bank reconciliation and budget update was provided and approved.

9.2 - Payments for authorisation, included HMRC, the clerks salary and the auditor invoice.

10/07/25 Matters brought forward by the Chairman: The Chairman reviewed an email from a parishioner to the MP regarding traffic concerns. The Chairman noted the dangerous condition of the A388 and ongoing speeding issues.

11/07/25 Matters brought forward by Councillors: Street light Issue: Cllr Bastard had been asked to report, that a Street light on the green opposite a property has failed. The Clerk will report this to the appropriate authority.

Street light Operating Hours: A discussion took place regarding Street light operating hours, as street lights are turned off between midnight and 5:00am as part of energy-saving measures. The clerk will ascertain if this is currently the situation in Lawhitton.

Road Conditions: Ongoing concerns were raised about potholes and drainage issues, particularly at the top of the lane. These continue to be problematic despite previous reports.

12/07/25 Correspondence received/ report: Banking Matters: The Chairman reported ongoing issues with setting up online banking, which requires two signatures. A new application will be submitted

13/07/25 Date of next meeting: Tuesday 16th September 2025.

14/07/25 The Meeting closed at 8.42pm

Signed.....

Dated.....

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business. Agenda for the meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 10th September 2024 at 7:30pm.

Members of the public are welcome to the meeting.

Agenda.

- 01/07/24 Apologies for absence.
- 02/09/24 Declarations of interest for items on the agenda:
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/09/24 Public participation period (limited to 3 mins per person)
- 04/09/24 Reports from Councillors: Cllr Parsons
- 05/09/24 Minutes of the last meeting of Tuesday 9th July 2024 to be approved and signed.
- 06/09/24 Matters arising:-
6.1 - Community Recreation area on the village green and the old bus.
6.2 - Potholes on Bulsworthy Lane.
6.3 - Dead tree in Holmans Meadow.
- 07/09/24 Updates on matters from the last meeting:
- 08/09/24 Planning - No new planning applications.
8.1- update PA24/06093 application to discharge condition 2 of PA24/02134
(Previously 3 dwellings)
8.2 - no new planning applications, appeals or enforcements.
- 09/09/24 Finance
9.1 - Budget update and preparation for November Meeting.
9.2 - Payments /Cheques for authorisation, HMRC, Salary. Purchase of Bleed Kit.
9.3 - Current Balances Changes to Councils banking arrangements.
9.4 - Bank reconciliation
9.5 - VAT refund application.
- 10/09/24 Matters brought forward by the Chairman:
- 11/09/24 Matters brought forward by Councillors: Movement of sheep late at night.
- 12/09/24 Correspondence received/clerks report: Web site.
- 13/09/24 Date of next meeting: Tuesday 12th November 2024.
- 14/09/24 Meeting close:

LAWHITTON PARISH COUNCIL.

Clerk to the council: clerk@lawhitton.org

The minutes of the meeting held by Lawhitton Parish Council held on Tuesday 16th September 2025

Attendance@ Cllr. Bastard Cllr.Perry
Cllr. Robinson Cllr. Hunt
Clerk@ Mrs Clarke

Minutes

01/09/25 Apologies for absence were received from Cllr Steven, Cllr. King, Cllr. Chudleigh

02/09/25 There was one declaration of interest from Cllr. Perry as regards the planning application.

03/09/25 There was no Public participation period due to no attendance

04/09/25 Reports from Councillors: Cllr Parsons report was received after the meeting:

Here is the summary: Launceston Minor Injury Unit (MIU): Reopens 2nd September at 8am. 2nd–12th September: Open Monday–Friday, 8am–5pm. X-ray available Tuesday and Thursday, 9am–5pm. From 14th September: Open Monday–Saturday, 8am–8pm. X-ray Monday–Saturday, 9am–5pm. The Trust will post updates online; live opening/waiting times available via website.

Residents encouraged to use NHS 111 online/phone for advice before attending. 999 should be used only for life threatening emergencies. Long-term aim: develop an integrated local injury and illness service.

20mph Rollout: Now active in Lawhitton; residents are asked to provide feedback.

Plusha Junction: Meeting held with MP and Safer Plusha Action Group. No new progress reported from central lobbying efforts. A388 Road Safety: Following another fatal accident, further talks with Highways officials are planned to push for speed reductions and safety improvements, despite ongoing resistance.

Cornwall Council Updates: Council calling for “nation status” to secure more local control over housing, transport, and economic decisions. Petition available online. Motion submitted to prevent sale of Council farms. Not debated; referred to Cabinet where only a review is expected.

05/09/25 Minutes of the last meeting of Tuesday 15th July 2025 were approved and left for the chair to sign at the next meeting.

06/09/25 Matters arising:- Village Green. Further discussions were held on this covering a variety of areas including enforcement. The following policy updates: Equality & Diversity, Health & Safety were approved.

07/09/25 Updates on matters from the last meeting: Street lights being on overnight, the clerk to check with the Cornwall Council to see if they can be programmed as off between 12pm and 6pm

08/09/25 Planning – PA25/05813 Reserved matters application for the erection of up to 3 dwellings, there were no objections to the planning. Future agendas will have a link directly to the planning page of the matter raised.

09/09/25 Finance: The Current Balances and bank reconciliation for July and August was provided. The council authorisation the following payment to HMRC, Salary and the website costs.

10/09/25 There were no matters brought forward by the Chairman due to his absence.

11/09/25 No Matters were brought forward by Councillors.

12/09/25 Correspondence received/clerks report: An update was provided with regards to new regulations coming in the next year which will require councillors to use an official email address. The council have been invited to submit a request for CCTV to the Police and Crime Commissioner, however the council felt this was not relevant for the Lawhitton Parish.

13/09/25 The date of next meeting will be on Tuesday 18th November 2025.

14/09/25 The Meeting closed at 20:11.

Signed.....

Date.....

LAWHITTON PARISH COUNCIL.

Clerk to the council: Lawhittonclerk@gmail.com

You are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Lawhitton Parish Council for the purpose of transacting the following business.

Agenda for the meeting of Lawhitton Parish Council to be held at the Village Hall on Tuesday 12th November 2024 at 7:30pm.

Members of the public are welcome to the meeting.

Agenda.

- 01/11/24 Apologies for absence.
- 02/11/24 Declarations of interest for items on the agenda:
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 03/11/24 Public participation period (limited to 3 mins per person)
- 04/11/24 Reports from Councillors: Cllr Parsons
- 05/11/24 Minutes of the last meeting of Tuesday 10th September 2024 to be approved and signed.
- 06/11/24 Matters arising:-
6.1 - Website
- 07/11/24 Updates on matters from the last meeting:
- 08/11/24 Planning - No new planning applications/ Decisions.
- 09/11/24 Finance
9.1 - Payments /Cheques for authorisation, HMRC, Salary.
9.2 - Current Balances
9.3 - Bank reconciliation
- 10/11/24 Matters brought forward by the Chairman:
- 11/11/24 Matters brought forward by Councillors:
- 12/11/24 Correspondence received/clerks report:
- 13/11/24 TO DISCUSS AND AGREE HOLDING A PART TWO MEETING:
The Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102
- 14/11/24 Date of next meeting: Tuesday 14th January 2025.
- 15/11/24 PART TWO MEETING (CLOSED TO PUBLIC AND PRESS)
Employment related matters.
- 16/11/24 TO VOTE ON ANY MATTERS RAISED DURING THE PART TWO MEETING
- 17/11/24 Meeting close:

Lawhitton Parish Council Meeting

Minutes of the meeting held at the Village Hall on Tuesday 12th November 2024 at 19.30pm.

Draft minutes until approved by the council at the next meeting.

The meeting commenced at 7:30 pm

Members Present: Cllr Steven (Chair) Cllr Bastard, Cllr King, Cllr Hunt, CCC Parsons
Cllr Chudleigh, Cllr Perry, Cllr Robinson
Mrs A Clarke (Clerk) No members of the public attended.

01/11/24 Welcome and apologies for absence: The Chair opened the meeting there were no apologies.

02/11/24 There were no declarations of Interest raised.

03/11/24 Public Participation - No members of the public attended.

04/11/24 Reports from CCC Councillor

Cllr Parsons provided the council with an update on the 59 Million shortfall in Cornwall Council. Savings have been made of £50 million, however there is new grant funding of 1.3 Billion mainly for adult social care and housing and the homeless. The budget has deemed to be challenging. There has also be a vote of no confidence in the leader of CC, however this failed. 500 million has been set aside for the roads and 100% business rates returns. The new waste and recycling scheme has started, many areas are not being collected at present. An update was provided on the Plusha after the recent consultation.

05/11/24 Minutes of the last meeting held on the 10th September 2024, were agreed and signed as a true record

06/11/24 Parish council - Matters arising

Website, the clerk provided an update on the website and details of the way forward, along with an explanation of other website hosting services available, to keep the council fully informed.

07/11/24 Updates on matters from the last meeting:

Mud on the road at the site entrance had been reported. Cllr King is due to report the pothole at Bulsworthy Lane to Cllr Parsons, mention had also been raised about signage there, Cllr Parsons indicated they will not put up signs and enforcement would be difficult. Despite numerous vehicles that end up stuck due to failure to observe the signs. The driveway matter at the village hall, although not a Parish Council matter suggestions were raised about applying to the turbine fund. No further complaints about vehicle movement in the interim. Campervan situation yet to be followed up.

08/11/24 Cornwall District Council

Planning Applications: - No planning applications or decisions.

09/11/24 Finance

9.01 Payments /Cheques for authorisation, HMRC, Salary. Remembrance Wreaths

9.02 Current Balances prior to receiving the statements were provided.

9.03 Bank reconciliation were provided.

9.04 Budget, this was discussed and as there are new legal/legislative requirements to have at least a years funds held as a reserve, the precept for the council will have to be increased. Previous years it has been kept low but this has left the council short of funds. Precept has been agreed. Additional fees will be incurred next year for maintenance.

10/11/24 Matters brought forward by the Chairman:

Mud on the road, raised by the previous clerk, however Cllr Parsons believes this is intermittent as it is currently clear.

11/11/24 Matters brought forward by Councillors: Fire hydrants, the fire service has had problems getting these to work in the village as all of them were stuck, Cllr Perry will raise this with the Chief Fire Officer at Launceston. Movement of the bins as Biffa will be required to empty the dog waste bin in the village.

12/11/24 Correspondence received/clerks report: We have been notified that banking charges will be applied to the bank account in due course. Calc emails will be forwarded onto Councillors. There is a road closure details of which will be on the notice board.

13/11/24 Due to no attendance by the public a part two meeting was not required. Employment related matters were discussed.

14/11/24 Date of next meeting: Tuesday 14th January 2025, at 7.30 pm, at the Village Hall

15/11/24 The meeting closed at 21.10

Chair.....

Date.....

LAWHITTON PARISH COUNCIL.

Clerk to the council: clerk@lawhittonpc.org

Lawhitton Parish Council will be holding a meeting on the 8th December 2025, by zoom which will exclude members of the public as per section 100/102 of the Local Government Act 1972

Agenda

The Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

Mrs. Clarke

Clerk to the Parish Council

3rd December 2025

LAWHITTON PARISH COUNCIL.

Clerk to the council: clerk@lawhitton.org

The minutes of the zoom meeting held by Lawhitton Parish Council held on Monday 8th December 2025 which excluded members of the public as per section 100/102 of the Local Government Act 1972

In Attendance: Cllr. Alastair Cllr. Bastard Cllr. King
 Cllr. Chudleigh Cllr. Hunt Clerk Mrs Clarke

01/12/25 - Apologies were received from Cllr. Perry

02/12/25 - No Declarations of interest for items on the agenda were raised.

03/12/25 - Employment related matters were discussed.

04/12/25 - Proposed Playground Equipment

Data sheets for all the proposed equipment have been received, with prices and specifications. Concerns were raised about the quote indicating that a large number of items, potentially exceeding the available space and the lack of a layout plan or fencing details. Standard practice suggests playgrounds should be fenced. Ground levelling may also be required which is not fully discussed and the clearances around equipment for safety mats need to be taken into consideration.

It has been established that the Land (village green), is owned by the church, not the parish council, despite it also being registered as common land. Therefore, Church approval will also be required before any installation takes place.

The next step is for the Village Green Play Area Committee to provide to the Parish Council, detailed layout plans showing equipment positions, safety clearances and the extent of ground works. Confirmation of the fencing requirements and positions should also be shown on the layout plans.

05/12/25 - The meeting closed at 20:00