

LAWHITTON PARISH COUNCIL (LPC) (lawhitton-pc.uk)

Meeting to be held on Tuesday 9th July 2024 at 7.30 p.m.

in Lawhitton Parish Hall.

mf.lawhitton@gmail.com or Phone: 01566 776924

DRAFT MINUTES

Attendees: Cllr. A Steven Chair. Cllrs. Tim Bastard. Lorna Hunt. Richard Robinson. Mike King.

In attendance: Mary Fasham Clerk.

Other attendees: Pete Abraham

Apologies: Cllrs. Jonathon Perry. Liz Chudleigh.

Chairmans welcome: Chair thanked all for attending and invited Pete Abraham to let council know what he would like to discuss: Mr Abraham explained the benefits of having a 'bleed kit' This could be a life saver in the event of an accident. Council agreed this an excellent idea and would investigate the purchase of the kit from Daniel Baird Charity. Estimated cost £85. This could be kept in the steel cabinet with the Defibrillator. Funding could be obtained from the SBWT Fund.

Clerk. A reminder that the entry code is **C1**.

1. **Confirm minutes of previous meeting.** Council agreed the minutes of the AGM and Ordinary meeting held on 14th May also Meeting held on 26th May. All signed by Chair.

2. **Matters Arising:**

2.1. Community Recreation Area (CRA) on the village green. With the support of the Parish Council. Cara Russel (project manager) to form a Community Group to take this forward. To keep Lawhitton PC informed with detailed plans and costings. It has been agreed that the funding for the project can remain in the Sheers Barton Community fund account, to be drawn down as and when required. **Ongoing**

2.2. Changes to Councils banking arrangements. Clerk reported that the online banking application has been completed. When all councillors have cosigned the agreement, Nat West will confirm the online banking arrangement. **Ongoing.**

2.2.1. Payment of Clerks income tax to be brought in line with HMRC regulations. Council agreed this will be in place after on line banking is complete. **Closed**

2.2.2. Potholes on Bulsworthy Lane. Mike King gave specific details, to be reported to Highways. **Clerk.**

3. **Finance:** Account balance at this meeting; £1,777.24.

3.1. Payments to be authorised at this meeting. Clerks' salary & expenses.

4. **Planning:** None.

5. **Correspondence:** Councillors to flag up anything of interest. No items flagged.

6. **Date of next meetings:** Tuesday 10th September 2024.

7. **A.O.B.**

7.1. Recruiting a replacement Clerk. Three applicants, Chair to take this forward. Present Clerk has agreed to remain in post until a replacement is appointed. **Ongoing**

7.2. VAT refund application completed 19th June 2024 £449.37. Clerk explained the process for organisations not VAT registered with HMRC. The VAT 126 claim form allows specific organisations to reclaim VAT for non-business activities.

7.3. **Closed session.** Council discussed the applicants for a replacement Clerk. No conclusion was made. Chair to take this forward. As this may be the last meeting in attendance Clerk was presented with retirement gifts with many thanks.

Chair..... Date.....